

## WRWSD Board of Trustees Monday Meeting – 6/30/25

President Levermore called the meeting to order at 6:00pm.

**Roll Call:** Present: Armstrong, Feil, Harper, Levermore, Moore, Wales, Mgr. Wilkin

Absent: Supt. Wilson was excused.

**Minutes:** A motion was made by Armstrong and seconded by Wales to approve the 6/14/25 Monthly Meeting minutes as distributed. A yea/nay vote was taken and the motion passed unanimously.

**Member Concern:** Samantha Sonders attended the meeting and brought a sample of water from her home along with pictures and videos. She lives near the treatment plant and her water has been consistently discolored since July 4<sup>th</sup> of 2024. Supt. Wilson has collected samples of water from her home many times to send for testing. All of the results have met EPA requirements. He reports that it is manganese. She is very concerned about her children and much of her laundry has been damaged by the discolored water. Mgr. Wilkin said the WRWSD is looking at many ways to reduce manganese, from adding a second filtration device (GAC), dredging the reservoir, adding aerators (bubblers) and working with the EPA to get an emergency grant to implement solutions for the issue. Mgr. Wilkin said he would get information out to the community about manganese in the water supply. Her other concern is midges around the lagoon and reservoir. It has become a severe issue. She brought videos of the mounds of bugs over the reservoir and around her home. The Board discussed several options to decrease their numbers and asked Mgr. Wilkin and Supt. Wilson to explore solutions for the midges.

### **President's Report (Levermore):**

- Trustee Kost submitted her resignation from the WRWSD Board. President Levermore will make the second announcement of the vacancy at the meeting on 7/12/25. Interested candidates should fill out an application at the office asap because we'd like to appoint a new Trustee at the 7/28/25 meeting.
- Grinder Pumps/Water and Sewer Fees: The Board discussed membership comments from the 6/14/25 meeting concerning the tap and grinder fee increases and determined that the decision was factually based on data from the surrounding area and our responsibility to the community's utilities. The Board has been asked about variances regarding the date fees were increased. They agreed that no variances will be accepted.
- President Levermore and Assistant Treasurer Armstrong will be meeting with the WPOA during their workshop on July 7<sup>th</sup>. Vice President Moore will excuse himself during the discussion since he is elected to both Boards and does not want it to be construed as a conflict of interest for either Board. They plan to discuss the tap/grinder fee increase, the reasoning behind the decision and the fact that the WRWSD is a separate entity of the WPOA and has it's own bylaws outlining their responsibility to the community.
- A portion of the increased grinder pump fee will be placed in a separate line item in sewer reserves to fund the repair and replacement of existing grinder pumps.

### **Treasurer's Report (Feil):**

- Increase in Appropriations – The GAC Filter medium replacement was discussed at the 6/14/25 meeting. Motion #2025-19 covers the cost (\$52,755.00) which will come from water reserves.
- Motion #2025-20 is the 2026 Tax Budget submission required by the State Auditor.

### **Manager and Plant Superintendent Report (Mgr. Wilkin/Supt. Wilson):**

- CD's Maturing - Motions #2025-21 thru #2025-24 concern maturing CDs.
- DLZ Update – is continuing their work gathering information to present a water and sewer capacity report to the Board. They hope to have this report completed for review and discussion at the WRWSD 7/28/25 meeting. DLZ is designing plans for a bulk chemical feed area so chemicals can be directly loaded into the storage tank from the trucks. This will reduce the hazards of our employees having to empty large drums of chemicals into the tanks.
- I&I update – We are still seeing a high rate of water being returned to the sewer plant during rainstorms. It is illegal for sump pumps and/or gutters to drain directly into the sewer system. Mgr. Wilkin and Supt. Wilson are discussing ways to track/inspect homes to make sure they are complying with regulations.
- Water and Sewer Rate Study – DLZ will be working on creating this report.
- Personnel – We lost one employee but were able to hire a replacement.
- Brown County Water Discussion – Mgr. Wilkin and Supt. Wilson met with BCRW to discuss providing LW water supply. At this time, they are unable to accommodate the request and do not have a timeline of when things may change. Mgr. Wilkin said the priority should be to upgrade our plant so we can be self-sufficient and be able

to sustain our water supply for the long-term. The Board discussed dredging the reservoir to help with the manganese issue in the surface water. Aquifers were discussed but are not a viable option for us.

- Purchase Order process/increase spending limits: The Board discussed raising the check signing minimum amount for Mgr. Wilkin. This would help day-to-day operations and decrease the delay in paying purchase orders. There would still need to be the two-signature requirement should any check be over the limit. The Board put this discussion on hold since the WPOA is considering raising the minimum amount as well. Mgr. Wilkin would like the amounts to be consistent with one another to cut down on confusion.

**Old Business:** None

**New Business:**

- President Levermore expressed concern that unaccounted water totals have been running at 30%. Mgr. Wilkin responded that the crew found several sending units have been broken off the water meters thus not reporting actual usage by those customers. This could be why the percentage is so high. Trustee Harper asked if the beach house has a meter. He also asked Mgr. Wilkin to have maintenance check the outdoor shower at the beach house. He noticed that a steady stream was running consistently from it on Saturday.

**Motions and Resolutions:**

- Motion #2025-19 was made by Harper and seconded by Armstrong to amend the 2025 budget as follows: Expenses: 111-80 GAC Routine Maintenance, budgeted amount \$16,590.00, amended amount \$69,345.00, difference of \$52,755.00. A roll call vote was taken and the motion passed unanimously.
- Motion #2025-20 was made by Wales and seconded by Moore to approve the attached 2026 budget with total income of \$1,969,183.00 and total expenses of \$1,972,283.00. A roll call vote was taken and the motion passed unanimously.
- Motion #2025-21 was made by Moore and seconded by Harper to reinvest the CD #61282774161/1 that matured on 6/30/25 at People's Bank for 13 months at a rate of 3.79% apy at People's Bank. A roll call vote was taken and the motion passed unanimously.
- Motion #2025-22 was made by Wales and seconded by Armstrong to reinvest the CD #6786849132/1 that matures on 7/11/25 at People's Bank for 13 months at a rate of 3.79% apy at People's Bank. A roll call vote was taken and the motion passed unanimously.
- Motion #2025-23 was made by Armstrong and seconded by Feil to reinvest the CD #700700796 that matures on 7/7/25 at First State Bank for 37 months at a rate of 3.6% apy at First State Bank. A roll call vote was taken and the motion passed unanimously.
- Motion #2025-24 was made by Wales and seconded by Harper to reinvest the CD #700700811 that matures on 7/12/25 at First State Bank for 37 months at a rate of 3.6% apy at First State Bank. A roll call vote was taken and the motion passed unanimously.

**Board Member Concerns:** None

**Adjournment:** The motion to adjourn was made by Moore and seconded by Armstrong. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 7:28pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary